

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION**

Name	<b>GACHEVSKA NADYA RUMENOVA</b>
Address	14 B "VLADIMIR BURMOV", 5800, PLEVEN, BULGARIA
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E-mail	<a href="mailto:radkova_052024@abv.bg">radkova_052024@abv.bg</a> , Nadya.Gachevska@mu-pleven.bg
Nationality	BULGARIAN
Date of birth	06.08.1986

**WORK EXPERIENCE**

- Dates (from – to) **/2008-2010/**
- Name and address of employer "PROGRESS BC" EOOD - PLEVEN
- Occupation or position held Technical secretary
- Main activities and responsibilities Office documents, preparation of reports, offers and more
  
- Dates (from – to) **/2011-2018/**
- Name and address of employer Medical University - Pleven
- Occupation or position held Expert Training and qualification in the student office of the Faculty of Medicine  
**/2018-2019/** Senior Expert Training and qualification at the student office of the faculty of Medicine
- Main activities and responsibilities Work with students and teachers.
  
- Dates (from – to) **/2019-2021/**
- Name and address of employer Medical University - Pleven

- Occupation or position held Head of the student office of the Faculty of Medicine - by replacement
- Main activities and responsibilities Organization of the work of the Student Office of the Faculty of Medicine.
  - Dates (from – to) **/2021- to date/**
- Name and address of employer Medical University - Pleven
- Occupation or position held Head of the Student Office of the Faculty of Public Health
- Main activities and responsibilities Organization of the work of the Student Office of the Faculty of Public Health.

## EDUCATION AND TRAINING

- Dates (from – to) **2009**
- Name and type of organisation providing education and training University of Rousse - "Angel Kanchev"
- Principal subjects/occupational skills covered engineer
- Title of qualification awarded engineer
- Level in national classification (if appropriate) bachelor's degree

- Dates (from – to) **2013**
- Name and type of organisation providing education and training University of Rousse - "Angel Kanchev"
- Principal subjects/occupational skills covered Master of Engineering
- Title of qualification awarded Master of Engineering
- Level in national classification (if appropriate) Master's degree

- Dates (from – to) **2016**
- Name and type of organisation providing education and training Medical University - Pleven
- Principal subjects/occupational skills covered "Public Health" Master
- Title of qualification awarded "Public Health and Health Management"- Master's degree
- Level in national classification (if appropriate) Master's degree

## Projects

1. Collaborator in the project: Student practices" - phase 1, OP "Science and education for smart growth 2014-2020
2. Collaborator in project: BG051PO001 - 3.3.07-0002 "STUDENT INTERNSHIPS" - 2013 - 2014.
3. Participation in a project: Health of migrants - public attitudes and challenges to the country's health system, 2017.
4. Participation in a project: Complex medical and social survey of the health status of the Roma population, 2016.

## PERSONAL SKILLS

Time management - punctuality, meeting deadlines. and competences  
Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

**Communication** - active listening, verbal and non-verbal communication, written communication;  
**Creativity** - observation, creation of concepts;  
**Positive attitude** - diplomacy, sense of humor.  
**Commitment** - striving for professional development, compliance with commitments, determination in achieving a work goal;  
**Reliability** - responsibility, confidentiality;  
**Giving and receiving feedback** - goal setting, training and mentoring;  
**Flexibility** - Learning new knowledge and skills.

MOTHER TONGUE *Bulgarian language*

## OTHER LANGUAGES

*English*

- Reading skills *VERY GOOD*
- Writing skills *VERY GOOD*
- Verbal skills *VERY GOOD*

## SOCIAL SKILLS AND COMPETENCES

*Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.*

Communicativeness, tolerance, empathy, ability to cooperate in a team, skills for organizing and distributing the functions and duties resulting from the nature of the assigned work, skills for overcoming conflict situations .

## ORGANISATIONAL SKILLS AND COMPETENCES

*Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.*

Coordination of activities directly arising from the nature of work, coordination and cooperation with colleagues, organization and implementation of activities in accordance with the requirements defined in the various normative and educational documents, timely and correct keeping of the mandatory documentation related to the work, participation in councils, implementation of their decisions, participation in various organizational and methodological forms and initiatives related to the activity of the institution.

## TECHNICAL SKILLS AND COMPETENCES

*With computers, specific kinds of equipment, machinery, etc.*

Skills for working with the Windows operating system, skills for working with an interactive whiteboard, skills for working with MS Office (Outlook, Word, Excel, Power Point), skills for working with various Internet applications.

**ARTISTIC SKILLS  
AND COMPETENCES**  
*Music, writing, design, etc.*

Backgammon, tourism, investing, volunteering.

**OTHER SKILLS  
AND COMPETENCES**  
*Competences not mentioned above.*

Stress tolerance, ability to work under pressure and meet deadlines.

**DRIVING LICENCE(S)**

Driving license with categories: B

**ADDITIONAL INFORMATION**

Marital status – married  
Sons: Blagovest and Tsvetislav.